

BOONE COUNTY BOARD OF COMMISSIONERS

Meeting Agenda for December 2, 2024 at 9:00 AM

Connie Lamar Meeting Room
Boone County Annex Building
116 W. Washington St., Room 105
Lebanon, Indiana 46052

ZOOM LINK- <https://zoom.us/j/4874385613>

Please mute your audio while on the call unless you are presenting an agenda item.

1. Call Commissioners' Meeting to Order.
2. Determination of Quorum and Pledge of Allegiance to the Flag
3. Approval of Minutes of the November 14, 2024 (Special) and November 18, 2024 (Regular) Commissioners Meetings
4. Old Business
 - A. Veridus Group Recommendation Letter for Fueling Station Construction Commissioners
5. New Business
 - A. Legal Issues County Attorney
 - B. ARPA Project List Amendment Commissioners
 - C. Comcast Letter of Support Commissioners
 - D. Intergovernmental Agreement with Zionsville Commissioners
 - E. County Attorney Fee Proposal for 2025 Commissioners
 - F. Rejuvetec Agreement for the Rejuvenator Project Nick Parr
 - G. Baumgartner Agreement for the Resurfacing Project Nick Parr
 - H. Freehill Asphalt Agreement for the Crack Fill Project Nick Parr
 - I. Out of State Travel Request Nick Parr
6. Staff Reports
 - A. Area Plan
 - B. Capital Investments / Facilities Max Mendenhall
 - C. Health Department Lisa Younts / Abby Messenger
 - D. Highway Department Nick Parr
 - E. Human Resources Megan Smith
 - F. IT Support GUTS
7. Elected Officials
8. Document Signing
9. Acknowledgment of Correspondence

10. Adjourn

This agenda is subject to change after official notification. All times are approximate. The meeting may be extended depending upon the circumstances. The meeting will be held at the same time on the next Tuesday if the regularly scheduled Monday meeting has been canceled due to an emergency.

The Board of Commissioners for Boone County Indiana acknowledges its responsibility to comply with the American Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternate audio/visual devices, and amanuenses) for participation in or access to County sponsored public programs, services and or meetings, the county requests that individuals make request for these services forty-eight (48) hours ahead of the scheduled program, services and/or meeting. To make arrangements, contact Kaylee Jessie, Executive Administrator at (765) 483-4492 or email: kjessie@co.boone.in.us.

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE DECEMBER 2, 2024 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, December 2, 2024 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Donnie Lawson	Commissioner, President
Jeff Wolfe	Commissioner, Vice President
Tim Beyer	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Executive Administrator

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Lawson opened the meeting at 9:02 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF OLD BUSINESS

1) VERIDUS GROUP RECOMMENDATION LETTER FOR FUELING STATION CONSTRUCTION

Bob Clutter, County Attorney, presented the Veridus Group's recommendation letter regarding the construction of a fueling station at the Boone County Justice Center, along with Potential Change Order (PCO) #081R in the amount of \$1,948,532.00. The design has been completed and approved by the Commissioners. A meeting was held recently with Veridus Group and Hagerman to review the details. There is a possibility of a negative change order in the spring if drainage redesigns can be implemented. The scope of the project will be funded by the Bond Proceeds Fund.

Commissioner Beyer expressed a desire to review additional data that would demonstrate the project's long-term cost savings, ensuring that it will ultimately pay for itself.

Mr. Clutter also noted that the pricing for the canopy and tanks is based on quotes from June, and if the decision is postponed until next year, there could be a price increase. Commissioner Lawson shared that he had spoken with a company about a pump for the tank that was priced at \$250 a year ago but is now marketed for \$600. He emphasized that prices are rising. He also pointed out that the county has been working on the location and funding for the fueling station for many years, and costs are unlikely to decrease. Commissioner Lawson provided a cost comparison from a potential bidder, which was shared with Commissioner Beyer for further review.

Commissioner Wolfe reminded the group that the county had received approximately \$2.7 million in premium from bond sales, as well as about \$2.5 million in interest, both of which will contribute to funding the project. With available funds, Commissioner Wolfe stated that it makes sense to move forward. He also addressed concerns raised by a council member at the previous meeting, who suggested putting the project on hold. Commissioner Wolfe consulted with three other council members, none of whom recalled a vote to halt the project during a council meeting.

The vote on the fueling station construction was tabled to allow Commissioner Beyer more time to review the additional data and receive answers to his remaining questions.

IN THE MATTER OF LEGAL ISSUES

No legal issues were presented at this meeting.

IN THE MATTER OF OPENING 2025 ANNUAL MATERIAL BIDS

BIDDER	DATE RECEIVED	TIME RECEIVED	CATEGORY
Milestone Contractors	11/20/2024	2:11 PM	#1 - Asphalt Materials
Central Paving	11/14/2024	10:14 AM	#1 - Asphalt Materials
Asphalt Materials Inc.	11/25/2024	1:12 PM	#1 - Asphalt Materials
Engineering Aggregates Corp	11/22/2024	2:22 PM	#2 - Stone, Gravel, Sand and Steele Slag
US Aggregates	11/27/2024	1:14 PM	#2 - Stone, Gravel, Sand and Steele Slag
Whitesville Mills Service Company	11/19/2024	9:53 AM	#2 - Stone, Gravel, Sand and Steele Slag
Core & Main	11/26/2024	12:50 PM	#3 - Pipe and Culvert Materials
St. Regis Culvert Inc.	11/22/2024	11:44 AM	#3 - Pipe and Culvert Materials
Civilcon Inc.	11/26/2024	10:51 PM	#3 - Pipe and Culvert Materials
Indiana Sign & Barricade	11/27/2024	11:45 AM	#4 - Pavement Traffic Markings
Accurate Striping Inc.	11/25/2024	UNKNOWN	#4 - Pavement Traffic Markings

Commissioner Beyer moved to take the bids received under advisement for review by the Highway Department. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF ARPA PROJECT LIST AMENDMENT

The County's American Rescue Plan Act funding plan as follows:

A. Proposed Actions to Support Public Health Expenditures.

- i. Investment in Boone County Drug Court – Estimated cost of \$80,000 (EC 1.13)
- ii. Infirmary and programming space at county correctional facility for treatment of inmates and to provide space for mental health and substance abuse programming – Estimated cost of ~~\$2,250,000~~ \$2,096,600 (EC 1.12)
- iii. Economic Development Corporation/Community Corrections life skills and financial training – Estimated cost of \$125,000 (EC 2.10)
- iv. Sylvia's Child Advocacy Center (CAC) – Estimated cost \$21,400
- v. Boone County Child Advocacy Center (CAC) and Witham Hospital for Center of Hope – Estimated Cost of \$10,000 (EC1.12)
- vi. ~~Community Corrections Opioid Grant Match – Estimated cost \$225,000 (Removed – Boone County did not receive the grant.)~~

B. Proposed Actions to Respond to the Negative Economic Impacts of COVID-19.

- i. Grant to Convention and Visitors Bureau for lost revenues – Estimated cost of \$280,000 (EC 2.35)
- ii. Grant to Witham Hospital for lost revenues – Estimated cost of \$350,000 (EC 2.36)

C. Proposed Uses for the Replacement of Lost Public Sector Revenues.

- i. County information technology updates and cybersecurity improvements to protect citizen health data – Estimated cost of ~~\$350,000~~ \$343,494.50 (EC 6.1)
- ii. Protective and remote equipment for Boone County Highway Department – Estimated cost of \$110,000 (EC 6.1)
- iii. Boone County Child Advocacy Center (CAC) for lost revenues - Estimated cost of \$21,400
- iv. HVAC Control Upgrades (Courthouse & Annex) – Estimated cost of \$125,000
- v. Tractor for Trail Maintenance - Estimated cost of \$125,000
- vi. Vehicle for the Boone County Surveyor's Office – Estimated cost of ~~\$52,484.00~~ \$50,719.75
- vii. Vehicle for the Boone County Area Plan Office – Estimated cost of ~~\$48,118.00~~ \$45,673.75
- viii. PC/Laptop Replacement Project - Estimated cost of \$60,000.00
- ix. **IT Assessment - Estimated cost of \$50,000.00**

D. Proposed Actions to Invest in Water, Sewer, Broadband, and Infrastructure.

- i. Advance wastewater generators project – Estimated cost of ~~\$132,000~~ \$87,000 (EC 5.2)
- ii. Advance READI Grant Match – Estimated cost of ~~\$50,000~~ \$25,000
- iii. Thorntown sanitary sewer project and lagoon enlargement – Estimated cost of \$2,000,000 (EC 5.2)
- iv. **Jamestown water/sewer improvement project – Estimated cost of \$565,000.00**
- v. **Jamestown Fire Department – Estimated cost of \$30,000.00**
- vi. **Advance Fire Department – Estimated cost of \$30,000.00**
- vii. **Thorntown/Sugar Creek Fire Department – Estimated cost of \$30,000.00**
- viii. **Broadband service expansion** – Estimated cost of ~~\$2,000,000~~ ~~\$260,000~~ **\$270,000.00** (EC 5.21)
(*Charter Communications: \$250,000.00 Comcast: \$10,000.00 Comcast - BEAD: \$10,000.00*)
- ix. **Jackson Run two-stage ditch improvements to County Road 650 East** – Estimated cost of ~~\$400,000~~ **\$297,486.74** (EC 5.6)
- x. **Laughner/Trailside 36-inch outlet across Main Street** – Estimated cost of ~~\$700,000~~ **\$376,11.65** (EC 5.6)
- xi. Carroll regulated drain reconstruction – Estimated cost of ~~\$500,000~~ \$358,793.02 (EC 5.6)
- xii. **Terhune drainage improvements** – Estimated cost of ~~\$300,000~~ ~~\$900,000~~ **\$770,000.00** (EC 5.6)
- xiii. Grassy Branch regulated drain and two bridge replacements necessary for reconstruction – Estimated cost of ~~\$3,000,000~~ \$1,371,262.14 (EC 5.6)
- xiv. ~~Pearson regulated drain reconstruction and replacement or repair of bridges and culverts necessary for reconstruction – Estimated cost of \$200,000 (EC 5.6)~~
- xv. **Regulated Legal Drain Improvement Projects** - Estimated cost of ~~\$508,000~~ **\$411,644.90**
- xvi. Bridge Replacement Projects - Estimated cost of ~~\$650,000~~ \$668,400.00
- xvii. Bridge Rehabilitation Projects – Estimated cost of ~~\$490,000~~ \$376,000.00
- xviii. Small Structure Replacement Projects – Estimated cost of \$890,000 \$1,185,600.00
- xix. Contour Data / LiDAR Readings for the Entire County - Estimated cost of ~~\$67,960.81~~ \$72,485.89
- xx. **Zionsville / Inglenook County Match for Improvements** – Estimated cost of **\$25,000.00**

E. Revenue Replacement and Administrative Expenses

- i. Costs of administering the program (EC 7.1)
- ii. Provision of government services, replacing lost revenue – All remaining funds (EC 6.1)

Commissioner Beyer moved to approve the amended ARPA Project List. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF COMCAST LETTER OF SUPPORT

Commissioner Wolfe moved to approve the letter of support for Comcast's BEAD Grant application with a \$10,000 commitment from the County. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF INTERGOVERNMENTAL AGREEMENT WITH ZIONSVILLE

Bob Clutter, County Attorney, presented the Inter-Agency Agreement between Boone County and the Town of Zionsville, Indiana, which outlines the allocation and use of American Rescue Plan Act (ARPA) funds awarded to Boone County. Under this agreement, the Town of Zionsville will receive up to \$25,000 to support a specific project focused on stormwater infrastructure. This includes the completion of pervious paver-system alleyways and surface asphalt paving within the Inglenook Zionsville subdivision. Commissioner Beyer noted that the Town of Zionsville has already committed to covering 50% of the project costs, and the ARPA funding will serve as an additional contribution.

Commissioner Beyer moved to approve the Inter-Agency Agreement with the Town of Zionsville. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF COUNTY ATTORNEY FEE PROPOSAL FOR 2025

Bob Clutter, County Attorney, presented his firm's annual fee proposal for 2025.

Commissioner Beyer expressed his belief that incoming Commissioner Scott Pell should have the opportunity to vote on contracts for services in 2025. Commissioner Wolfe clarified that this was only the fee proposal and that no changes had been made. He recommended proceeding with the vote to ensure the board has legal counsel representation at the beginning of the year, noting that changes could still be made later if necessary.

Commissioner Wolfe moved to approve the county attorney fee proposal for 2025. Motion seconded by Commissioner Lawson; motion passed 2-1, with Commissioner Beyer opposing.

IN THE MATTER OF WEB SERVICES SUPPORT AND MANAGEMENT AGREEMENT

Sean Horan, GUTS/IT Support, presented the web services support and management agreement with Government Utilities Technology Service, Inc. (GUTS) for renewal, as the current contract is nearing expiration. Additionally, GUTS has proposed enhancing the design and functionality of the websites using more

modern tools and features, with implementation slated for 2026. The associated costs for these upgrades are included in the renewal agreement.

Commissioner Beyer moved to approve the web services support and management agreement with GUTS. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF REJUVETEC AGREEMENT FOR THE REJUVENATOR PROJECT

Nick Parr, Director of Highways, presented the construction agreement with Baumgartner & Company, LLC for the 2025-02 Asphalt Resurfacing project in various townships, totaling \$2,871,953.02. Baumgartner was the lowest bidder and has met all bid document requirements.

Commissioner Wolfe moved to approve the construction agreement with Baumgartner & Company, LLC for the 2025-02 Asphalt Resurfacing project in various townships. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF BAUMGARTNER AGREEMENT FOR THE RESURFACING PROJECT

Nick Parr, Director of Highways, presented the construction agreement with Rejuvtec Inc. for the 2024-07 Rejuvenator project, with a total contract amount of \$818,271.40, which is under budget. Rejuvtec was the sole bidder. The project cost breakdown includes \$526,912 for roads in our inventory, \$150,103.60 for Zionsville roads, and \$141,256.80 for Whitestown roads. By combining the projects with Zionsville and Whitestown, cost savings of approximately 20 to 25 cents per square yard were achieved, with our portion covering about 477,379 square yards. A Memorandum of Understanding (MOU) with Zionsville and Whitestown was previously executed, confirming their agreement to fund their respective portions.

Commissioner Beyer moved to approve presented the construction agreement with Rejuvtec Inc. for the 2024-07 Rejuvenator project. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF FREEHILL ASPHALT AGREEMENT FOR THE CRACK FILL PROJECT

Nick Parr, Director of Highways, presented the construction agreement with Freehill Asphalt, Inc. for the 2024-04 Crack Sealing project in various townships, with a total contract amount of \$102,334. Freehill was the lowest bidder and has met all of the bid document requirements.

Commissioner Wolfe moved to approve the construction agreement with Freehill Asphalt, Inc. for the 2024-04 Crack Sealing project in various townships. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF OUT OF STATE TRAVEL REQUEST

Nick Parr, Director of Highways, presented the request to travel to Montana for the Federal Highway Rural Road Safety Forum. The Federal Highway Administration will cover all expenses for hotel and flights, with the exception of food costs.

IN THE MATTER OF STAFF REPORTS

- APC –
- Capital Investments / Facilities – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Nick Parr, Director of Highways presented the following item(s):

- 1) CivilCon quote for pipe materials, which includes 12” and 30” pipes. These pipes were part of the 2024 annual material bids and will be installed throughout the year. The total amount of the quote is \$28,138.52.

Commissioner Beyer moved to approve CivilCon quote for pipe materials. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

- 2) Buter, Fairman and Seufert (BF&S) supplement to Task Order #48 in the amount of \$7,000, bringing the total agreement to \$13,000. This task order covers the inspection of the Spectrum Fiber Build CR56E, which has been modified to include a significant amount of underground construction, originally planned for overhead wire placement. The cost of this task order is being reimbursed by the permittee performing the work.

Commissioner Beyer moved to approve BF&S Task Order #48. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

- 3) Other highway items for information/discussion:
 - Bridge 100 on 450 N west of 275 W closes 12/2 for 3 weeks.
 - Bridge 91 on Elizaville Road W of 225 E closes 12/2 for 3 weeks.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Veridus Group Recommendation Letter 116 to proceed with approval of costs per the Relocation Strategies proposal dated 10/23/24, specific to the physical move of property to the new BCJC building from the KeyBank building and temporary Sheriff’s trailers. The total proposal amount \$25,416.50.

Commissioner Beyer moved to ratify the Veridus Group Recommendation Letter 116. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

- 2) Claims Dockets – regular, prepays, payroll, and insurance.
Commissioner Wolfe moved to approve Budgetary Claims presented from the Auditor’s Office. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Beyer moved to adjourn the Boone County Commissioners' Meeting at 9:46 AM on Monday, December 2, 2024. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.